

FANI FILIPPIDOU - LINA GEORGAKOULI DANCE SCHOOL
HEALTH AND SAFETY POLICY
THIS IS TO ENSURE THE SMOOTH OPERATION OF OUR SCHOOL
AND TO PROTECT THE WELLBEING OF ALL LEARNERS

- 1.All parents should register their children and forms should be kept in a safe closet with access only by the staff. Clear information about medical history and emergency phones are required .
- 2.Appropriate uniform/clothing should be worn to provide best practice.
- 3.Jewelry and watches are not allowed during lesson to prevent from injury.
- 4.For the same reason chewing gum is also not allowed.
- 5.In case of an injury/accident a first aid box is available with appropriate equipment and a first aider would be available at all time.
- 6.Parents or guardians must be informed immediately and an accident report must be completed for future evaluation.
- 7.Regular inspection at the school area to check any risk that may have arise and appropriate measures to be taken to minimize risk.
- 8.In an emergency of fire all staff is trained to follow the appropriate procedure.
- 9.Fire extinguishers are in an obvious place with clear guidelines for use.
- 10.It is advisable not to leave value jewelry, mobile phones e.t.c. at the changing room but you may bring it to the class in a small bag(mobiles closed).
- 11.The school is not responsible for any loss.
12. A bottle of water is permitted.
- 13.Entry at changing room is allowed only for the students and for those who escort young children (under 8 years old).
- 14.Parents/guardians are responsible for the students before lesson.
- 15.All students are not allowed to leave the school area until collected by a corresponding parent/guardian.
- 16.Teachers and secretary must ensure that all children have left and if not communication efforts should be made and wait inside school until the parent comes.
- 17.Maximum of 15 children/ 10 adults are permitted per lesson in order to work efficiently.

IN CASE OF AN EMERGENCY PLEASE CONTACT FANI AT 2413018528

